



**Limestone Pony Club**

Secretary Minutes

Meeting Location: Virtual through Zoom

Prepared by: Sherri Benedict, Secretary

Date of Meeting: 12/02/2020

- I. Meeting called to order by Nicole Casamento, DC at 6:39 p.m.
- II. Roll Call to establish presence of quorum. In attendance were Nicole Casamento, Julie Jordan, Bernadette Chapman, Sherri Benedict, April Andersen, and Amy Bittner. Absence excused: Alix Coursen, Judy Fero, Megan Kahn, Julie Lafrenz, and Barbara Lindberg.
- III. Old Business
  - a. Minutes from the previous Sponsor Meeting were distributed by email prior to this meeting. The DC asked for any corrections to the minutes, there being none, the minutes were approved as distributed by general consent.
  - b. Total sales for the Gertrude Hawk Holiday Fundraising Sale were: \$2,485. Limestone Pony Club received 50% of the sale: \$1,242.50. Chocolate was delivered on 12/02/2020 and distribution has begun. The next Gertrude Hawk Fundraiser will be for Easter.
- IV. New Business
  - a. Nicole Casamento met with Key Bank on 12/01/2020 to set up a new account. Chase Bank was charging the Club a \$15 monthly fee with a \$1,500 account balance minimum. Key Bank will charge a \$5 monthly fee with a \$1,000 account balance minimum. Bernadette Chapman and Julie Jordan will need to reach out to our Key Bank account representative for access to the new account
  - b. Nicole Casamento will reach out to Chase Bank to close our current checking account.
  - c. Adult members will need to complete a background check and leader training. It was announced that these new requirements will not go into effect until January 1, 2022 instead of January 1, 2021.
  - d. Amy Bittner will no longer be able to fulfill her role as Secretary for 2021 due to other obligations with CNYD&CTA. A motion was made to approve Sherri Benedict as Secretary for 2021 by Amy Bittner and seconded by April Andersen.
  - e. Quiz practice will begin in the next few weeks. Sherri Benedict conducted a survey to determine the best delivery method and time. The majority of

the respondents wanted virtual meetings on weekend afternoons. Julie Jordan purchased Quiz Rally cards.

- f. Sherri Benedict secured the sponsor application form from the USPC website. The form will be emailed to all sponsors for the next year. Sponsors will be asked to return the form with the \$25 sponsor fee.
  - g. Sherri Benedict is working with Scholastic Sports in Manlius to set up an apparel website. Members will be able to select what types of apparel they would like to purchase and place separate orders.
  - h. Julie Jordan is preparing a parent and sportsmanship guide.
  - i. Arynn Agan has agreed to do a presentation on saddle and bridle parts. She will also discuss how to fit a saddle appropriately.
  - j. Nicole Casamento asked Amy Bittner if she would like to do an unmounted presentation. Amy suggested that she could do one on bits and horse colors. Nicole mentioned that Tim McCann may do a presentation on horse shoeing.
  - k. Sherri Benedict put together a photo album of pony club activities for 2020. She will continue to collect photos for the next year.
  - l. The upcoming USPC symposium was discussed. Nicole Casamento may attend the virtual symposium.
  - m. The status of our Club's trophies was discussed. Nicole Casamento and Julie Jordan are in possession of the trophies. Julie also has a list of our past members. Sherri Benedict offered to create a mailing list for fundraising purposes.
  - n. Julie Jordan is researching a venue for our spring manure sale. She is going to reach out to the Trinity Episcopal Church. Manure bags can be purchased online from Amazon.
  - o. Dressage Rally locations were discussed. Nicole Casamento agreed to reach out to Chacea Sundman and Sherri Benedict agreed to reach to Cazenovia College for facility availability and rental costs. Possible judges discussed are Barbara Lindberg and Ann Fowler. We should avoid the May 9 date due to the IEA competition.
- V. Other Business: Nicole Casamento asked if there was any other business to be brought before the group. There being none, she called for a motion to adjourn the meeting.
- VI. Adjourn: Nicole Casamento moved that the meeting be adjourned. Julie Jordan seconded. There being no further discussion the meeting was adjourned at 7:34 p.m.

Documents Distributed: 2021 Sponsor Application Form